

United States Environmental Protection Agency

Enforcement and Compliance Assurance Division

Air Enforcement Branch



Emergency Planning and Community Right to Know Act (EPCRA)

Inspection Report

Company Name:	
Inspection Dates:	

Inspector Names	Initials	Duties

Facility Information	
Name:	
Physical Address:	
Mailing Address:	
SIC/NAICS Code:	
Owner/Operator/Parent Company:	
Years Owned/Operated:	
Incorporation Date:	
Other Facilities Owned by Company:	
Jurisdictional Fire Department:	
Number of Employees:	
Annual Corporate Sales:	
Facility Representatives	
Name	Contact Information
Process Description/Notes	

Compliance Review by Statute				
Section	Question	Yes	No	N/A
302	EHS present above TPQ?			
	Notification to SERC and LEPC of EHS on-site?			
	Obtained list of EHS inventory			
303	Facility Emergency Coordinator			
	Date identified to LEPC?			
	Emergency Contingency Plan submitted date?			
	Obtained copies of notification letters, receipts where appropriate?			
304 and CERCLA 103	Has facility had a reportable emergency release?			
	Release reported to NRC, SERC, LEPC?			
	Written follow-up submitted?			
	Obtained copy of facility's incident report			
Notes				

Compliance Review by Statute				
Section	Question	Yes	No	N/A
311	SDS to SERC, LEPC, fire dept (Haz. Chem \geq 10,000 lbs)?			
	SDS to SERC, LEPC, fire dept (EHSs \geq 500 lbs or TPQ)?			
	Obtained documentation of submissions?			
312	Obtained chemical inventory list			
	View purchase records (where applicable)			
	Tier II reports to SERC, LEPC, fire dept (Haz. Chem \geq 10,000 lbs)?			
	Tier II reports to SERC, LEPC, fire dept (EHSs \geq 500 lbs or TPQ)?			
	Obtained documentation of maximum daily amounts stored?			
	Obtained SDS?			
	Obtained documentation of submissions?			
313	TRI forms submitted for chemicals manufactured, processed, and caused to be imported \geq 25,000lbs, otherwise used \geq 10,000 lbs			
	Obtained list of 313 chemicals MPOU at the facility			
	Obtained documentation of submissions?			
Notes				

Report Prepared By:

Name (Printed): _____

Title: _____

Signature: _____ Date: _____

Report Authorized By:

Name (Printed): _____

Title: _____

Signature: _____ Date: _____