



South Carolina Department of Environmental Services (SCDES)
ePermitting Certifier Agreement

This Certifier Agreement will allow you to electronically submit forms and schedules that require a signature using ePermitting. You must fill out this form completely, sign it, and return the completed original to the following address:

Certifier Agreement Administrator
South Carolina Department of Environmental Services
2600 Bull St
Columbia, SC 29201

Faxes, photocopies, scanned copies, and other facsimiles will not suffice.

CONTACT INFORMATION
Salutation: First Name: Last Name:
Title/Position:
Company/Organization:
E-mail Address¹:
Primary Phone No.: Alternate Phone No.:

I, _____, the undersigned, am submitting this Certifier Agreement to SCDES to receive authorization to electronically submit forms and schedules using ePermitting. This agreement cannot be used for the submission of documents associated with the negotiation or execution of administrative orders, consent judgments, and other legal pleadings. With this authorization, any and all other submissions made through ePermitting using the accounts identified by my e-mail address above will be the equivalent of my handwritten signature on all electronically submitted reports, documents, applications, files, or forms authorized under this agreement, and shall have the full legal force of an actual handwritten signature pursuant to DES's Administrative Electronic Records, Signatures and Transactions Policy (S.C. Regulation 61-115, Environmental Electronic Reporting Requirements). My account will be authorized to submit electronic submissions upon receiving approval from the SCDES.

I hereby agree to the following terms and conditions:

- 1) I agree to protect and keep secure my User ID, password, and all security question and answer pairs from compromise and from use by any other party, including anyone who may be acting as my agent.
2) I will notify SCDES within 24 hours in the event I become aware that any accounts for this facility become compromised.
3) I will review and, if necessary, repudiate by submission of a notice to SCDES any electronic reports, documents, applications, files, or forms that may have been submitted to SCDES after this loss, theft, or other compromise.
4) I will review within 24 hours the acknowledgments and copies of submitted documents generated by ePermitting.
5) I will notify SCDES within 24 hours after discovery of any evidence of discrepancy between any information electronically submitted by my accounts and what was received by SCDES.

¹ The e-mail address is that which is used for your ePermitting account. It should be the e-mail address for the person listed here and should not be a group, general, or company-wide e-mail address.



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- 6) Notifications required by paragraphs 2, 3, and 5 above shall be made by sending an e-mail to ePermittingHelp@des.sc.gov.

I understand and agree that I shall be legally bound, obligated, and responsible, and subject to all penalties and reimbursements under law, for any unauthorized use or false or misleading submissions made under my ePermitting account. I understand that whenever I electronically sign and submit an electronic document to SCDES, acknowledgments and a copy of my submissions will be made available to me. I agree to review the acknowledgments and copies of documents I electronically sign and submit to SCDES. I agree to report to SCDES, within twenty-four hours of discovery, any evidence of discrepancy between an electronic document I have signed and submitted and SCDES has received from me.

SIGNATURE (must be wet ink and preferably blue)

Signature

Date

Signatory Criteria:

Title V Facility: The role of Certifier must comply with the requirements of S.C. Regulation 61-62.70, Title V Operating Permit Program. Specially, S.C. Regulation 61-62.70.5(d) requires any application form, report, or compliance certification submitted pursuant to these regulations shall contain certification by a responsible official of truth, accuracy, and completeness.

Non-Title V Facility: The role of Certifier shall be executed by site owner or operator (an individual who owns, leases, operates, controls, or supervises a stationary source).

Professional Engineer: To sign a construction permit application, a Professional engineer must comply with the requirements of S.C. Regulation 61-62.1, Air Pollution Control Regulations and Standards - Definitions and General Requirements, Section II (C)(1) and must be assigned the role of Editor by the Site Administrator.

NPDES and ND Permittees and Applicants: The roles of Site Administrator and Certifier in ePermitting must comply with Regulation 61-9.122.22, Signatories to permit applications and reports. Therefore, a Site Administrator must meet the requirements of R.61-9.122.22(a) - the part of the regulation that sets forth the requirements for signatories of applications. A Certifier must meet the requirements of R.61-9.122.22(b) - the part of the regulation that sets forth requirements for signatories of reports and other information requested by the Department.

RCRA - The roles of Site Administrator and Certifier must comply with the requirements of S.C. Regulation 61-79.

UIC Permittees and Applicants: The roles of Site Administrator and Certifier in ePermitting must comply with Regulation 61-87, Underground Injection Control Regulations. All permit applications shall be signed as follows: (1) For a corporation: by a principal executive officer of at least the level of vice-president; (2) For a partnership or sole proprietorship: by a general partner or the proprietor, respectively; or, (3) For a municipality, state, federal or other public agency: by either a principal executive officer or ranking elected official. The person signing the application certifies the well will be operated in accordance with approved specifications and conditions of the permit.