



PART A. Applicant Information						
1. Applicant's Name:						
2. Applicant's Street Address:						
City:				State:		Zip Code:
3. Applicant's Representative (If applicable):					Title:	
4. Contact Phone #:			Cell	Desk	Home	Satellite
5. Email:			Work		Personal	
6. Applicant is a/an:  Other:						
7. Is the applicant the dam owner?                      YES                      NO						
8. If the applicant is subject to federal and state taxes (i.e., not a Local Government or tax-exempt organization), is the applicant able to prove that it is current on payment of all federal and state taxes through submittal of appropriate Internal Revenue Service and SC Department of Revenue documentation as described in the Notice of Funding Opportunity? YES                      NO                      N/A ( <i>applicant is not subject to federal and state taxes</i> )						
9. If the applicant is a local government entity, is the applicant delinquent on any audits reported on the Office of the State Treasurer's website?                      YES                      NO                      N/A ( <i>applicant is not a local government entity</i> )						
10. If the applicant is a business entity (corporation, LLC, etc.), is the applicant in good standing with the SC Secretary of State's office? YES                      NO                      N/A ( <i>applicant is not a business entity</i> )						
11. If the applicant is a tax-exempt organization, is the organization able to prove its tax-exempt status through submittal of appropriate Internal Revenue Service documentation as described in the Notice of Funding Opportunity? YES                      NO                      N/A ( <i>applicant is not tax-exempt organization</i> )						
12. If there are multiple dam owners AND the proposed project is not a dam removal, have all owners demonstrated support for the project?                      YES                      NO                      N/A ( <i>this is a dam removal project OR there is only one dam owner</i> )						
13. To your knowledge, has more than one application for this dam been submitted for this funding cycle?                      YES                      NO						
<p>Check here if the contact information above should be added to SCDES records associated with this dam to receive routine and/or emergency correspondence.</p> <p>    Routine correspondence (e.g., grant information, training and education opportunities, legal and regulatory updates, etc.)</p> <p>    Emergency correspondence (e.g., ReadyOp alerts)</p> <p>    All Correspondence</p>						

PART B. Project Information			
14. Dam Name:			
15. Dam State ID #:		16. County(ies):	
17. Dam Coordinates:		18. Tax Map ID#(s):	
19. Project Type:    Non-Construction                      Construction                      Both Non-Construction and Construction			
20. What is the Hazard Classification of the dam?    High                      Significant                      Low			
21. What is the Condition Assessment Rating of the dam?    Unsatisfactory                      Poor                      Fair                      Satisfactory                      Not Rated			
22. Project Narrative – Describe the Scope of Work of the project, including all proposed activities. Provide as much detail as possible <i>(use #35 – Additional Writing Space – if needed):</i>			
23. Eligibility Narrative – Please state how the applicant, the dam, and activities included in the project’s Scope of Work meet all required eligibility criteria. Provide as much detail as possible <i>(use #35 – Additional Writing Space – if needed):</i>			

24. Describe the dam's deficiencies the proposed project will positively affect, which regulatory requirements the dam fails to specify, and what is needed to correct the deficiency. Provide as much detail as possible (*use #35 – Additional Writing Space – if needed*):

25. Describe any risk reduction measures that have been implemented for the dam or reservoir, the sufficiency of these measures, and any additional risk reduction measures the engineer recommends be implemented. Provide as much detail as possible. Examples of risk reduction measures include: significantly lowered or fully drained reservoir, functioning temporary siphons or pumps in place, procedure for routine site visits on set intervals or before/after significant rain events, conducted or have scheduled an Emergency Action Plan (EAP) exercise with local emergency managers and first responders, etc. (*use #35 – Additional Writing Space – if needed*):

26. Please select all that apply to this project:

No activity has commenced on this project.

Planning has been completed for this project

All necessary engineering investigations (e.g., geotechnical, hydrologic) have been completed for this project

Preliminary Engineering has been completed for this project

Design Engineering has been completed for this project

All permits have been obtained and the project is bid-ready

27. Please select all that apply to this dam and/or the parcels upon which the dam, reservoir, and appurtenant works are situated. For any of the below that apply, copies of the respective documents must be provided with grant application:

Check if restrictive covenants apply to the dam and/or reservoir parcels

*If checked, how so:*

Via deed

Via separate agreement

Check if easements apply to the dam and/or reservoir parcels

*If checked, what types of easements:*

Public road or highway right-of-way

Utilities (e.g., natural gas, water, sewer, electric, telephone, fiberoptic)

Access

Maintenance

Other (describe):

Check if dam is owned/co-owned by a community association (e.g., Homeowners Association, Property Owners Association, Lake Owners Association, etc.)

*If checked, which are in effect amongst the association's members:*

Restrictive Covenants

By-Laws

Other (describe):

Check if there are any other encumbrances to deeds that concern the dam or reservoir (including use of the reservoir, maintenance of the dam or reservoir, control of reservoir water level). Describe:

28. Funding Categories and Project Cost Estimate:

<i>Requested Grant Funds (State Match)</i>	\$
<i>Non-State Funds (Recipient Match)</i>	\$
<i>Value of In-Kind Contributions (if applicable)</i>	\$
<b>Total Project Cost Estimate</b>	\$

29. Source(s) of Match:

Source	Match
	\$
	\$
	\$

30. If in-kind contributions will be used for match, please provide a description of the type and nature of each contribution, the date the match was procured, its estimated value, and how that value was calculated (*use #35 – Additional Writing Space – if needed*):

31. Engineer's Statement (for construction projects, must be a licensed Professional Engineer registered in South Carolina)

"I, \_\_\_\_\_ (Engineer's Printed Name), hereby certify that this application was prepared with the assistance of a registered Professional Engineer licensed in the state of South Carolina, that I have reviewed and concur with the full content of this application, and that the current risk reduction measures that are in effect and/or my recommended additional risk reduction measures, if applicable, as described in #25 above, are adequate to minimize the potential for dam failure until the deficiencies this project seeks to address have been corrected."

Engineer's Signature:		Date:
Engineer's Phone #:	Engineer's Email:	
Professional Engineer Registration Number:		

32. Engineer-identified Dam Deficiencies (for dams without a Poor or Unsatisfactory condition rating, must be a licensed Professional Engineer registered in South Carolina)

"I, \_\_\_\_\_ (Engineer's Printed Name), hereby certify that the specific deficiency, the regulatory requirements the dam fails to satisfy, and what is needed to correct the deficiency outlined in this application have been identified by a registered Professional Engineer licensed in the state of South Carolina."

Engineer's Signature:		Date:
Engineer's Phone #:	Engineer's Email:	
Professional Engineer Registration Number:		

33. Submittal Instructions: (Email Preferred – Return Receipt Requested)

Via USPS:

**Attn: Dam Safety Program - Bureau of Water  
SCDES  
2600 Bull Street  
Columbia, SC 29201**

Via Email:

[DESresponse@des.sc.gov](mailto:DESresponse@des.sc.gov)

34. Statement of Accuracy and Signature:

"I, \_\_\_\_\_ (Applicant's Printed Name), hereby certify by my (or authorized representative's, if applicable) signature below that I have reviewed the information contained on this application form and in all supporting documentation submitted herewith – together these documents constitute my/my organization's Dam Repair Assistance Grant Program Application – and I attest that the information is true and accurate to the best of my knowledge and understanding."

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Representative's Signature (if applicable)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Name (Please Print.) (if applicable)

35. Additional Writing Space (if needed). *If used, please refer to the enumerated application section(s) from which you are continuing the narrative:*



## Instructions for Completing DES 25-0005

Title, Revision:

### *Dam Repair Assistance Grant Program Application*

#### **Purpose:**

This form is used to gather information concerning projects eligible for funding from SCDES through the Dam Repair Assistance Grant Program, made available through SC Senate Budget Proviso 55.24 (DES: Dam Repair Assistance). This form alone does not constitute a complete application for funding under the Dam Repair Assistance Grant Program. Supporting documentation as described in the SCDES Notice of Funding Opportunity (NOFO) is also required to constitute a complete grant application.

#### **Item by Item Instructions:**

Describe the proposed project as completely as possible. Attach additional pages as needed.

1. *Applicant:* Name of the applicant.
2. *Applicant Address:* Mailing address of the applicant.
3. *Applicant Representative and Title:* The name and title of a person employed by the applicant that has signatory authority for the applicant and that may be contacted concerning the proposed project, if applicable.
4. *Contact Phone:* Telephone number (or numbers) for the Applicant or Applicant's Representative.
5. *Contact E-mail:* Email address for the Applicant or Applicant's Representative.
6. *Applicant Type:* Select the option that best describes the applicant.
7. *Dam Owner:* Indicate whether the applicant is the dam owner.
8. *Tax Compliance Status:* Indicate whether the applicant will be able to provide evidence that it is in full compliance with federal and state tax laws and current on tax payments, or, alternatively, that the applicant is not subject to federal and state taxes and this question is not applicable. Please note that evidence in the form of a recent Tax Compliance Report from the IRS and a recent Certificate of Compliance from the SC Department of Revenue are not required to be provided to the Department at the time of application, but will be required if an application is chosen for an award. It is recommended that applicants begin the process to obtain necessary documentary evidence as soon as possible.
  - a. Information on IRS Tax Compliance Reports can be found here: <https://www.irs.gov/individuals/tax-compliance-report>
  - b. Information on SC Department of Revenue Certificates of Compliance can be found here: <https://dor.sc.gov/notices-compliance/request-certificate-compliance>
9. *Local Government Audit Status:* If the applicant is a local government entity, select whether the applicant is delinquent on any audits reported on the Office of the State Treasurer's website. Not applicable to applicants that are not a local government entity.
  - a. Visit the following link to view the Delinquent Audit List for Municipalities: <https://treasurer.sc.gov/what-we-do/for-governments/audit-information/municipal-delinquent-audits/>
  - b. Visit the following link to view the Delinquent Audit List for Counties: <https://treasurer.sc.gov/what-we-do/for-governments/audit-information/county-delinquent-audits/>
10. *Business Entity Standing:* If the applicant is a business entity (corporation, LLC, etc.), indicate whether the applicant in good standing with the SC Secretary of State's office. Not applicable to applicants that are not a business entity.
  - a. Visit the following link to search the SC Secretary of State website for existing South Carolina businesses and view entity status: <https://businessfilings.sc.gov/businessfiling>
11. *Tax-Exempt Organization Status:* Indicate whether the applicant will be able to provide evidence that it remains a tax-exempt organization that is not subject to federal and state taxes, or, alternatively, that this question is not applicable because the applicant is subject to federal and state taxes. Please note that evidence in the form of a recent Determination Letter from the IRS is not required to be provided to the Department at the time of application, but will be required if an application is chosen for an award. It is recommended that applicants begin the process to obtain necessary documentary evidence as soon as possible. Separate SC Department of Revenue documentation of tax-exempt status is not required, as the SC Department of Revenue considers 501(c) organizations identified by the IRS as exempt from state tax.
  - a. Information on IRS Determination letters can be found here: <https://www.irs.gov/retirement-plans/determination-opinion-and-advisory-letters>
12. *Multiple Dam Owners:* If there are multiple dam owners AND the proposed project is not a dam removal, indicate whether all owners have demonstrated support for the project.
13. *Duplicate Applications:* Indicate whether, to your knowledge, multiple applications have been submitted for this dam for this funding cycle.

14. *Dam Name*: Provide the primary name used by SCDES for the dam. The name may be obtained by visiting <https://gis.des.sc.gov/scdams>
15. *Dam State ID Number*: Provide the State Identification Number assigned to the dam. This number takes the form "SCD" followed by five numerals. The dam's State ID Number may be obtained by visiting <https://gis.des.sc.gov/scdams>
16. *County(ies)*: Indicate the county (or counties) in which the proposed project will take place.
17. *Dam Coordinates*: Provide the coordinates of the dam. The dam coordinates may be obtained by visiting <https://gis.des.sc.gov/scdams>
18. *Tax Map ID #(s)*: Provide each unique tax parcel identifier assigned by the relevant county that corresponds to the parcel or parcels the dam falls within. Parcel identifiers will vary by county in their name (ex. 'PIN', 'TMS') as well as numbering format. Identifiers generally can be found on the deed/plat maps, tax billing statements, online tax assessor records, or by using that county's public online Geographic Information System (GIS) service and clicking the parcel(s) in question to open a parcel report. GIS services may not be available for all counties.
19. *Project Type*: Indicate whether the project is for Construction, Non-Construction, or both Construction and Non-Construction activities.
20. *Hazard Classification*: Select the hazard classification of the dam. The hazard classification may be obtained from your dam's most recent Preliminary Inspection Report or by visiting <https://gis.des.sc.gov/scdams>
21. *Condition Assessment Rating*: Select the condition assessment rating of the dam. The condition assessment rating may be obtained from your dam's most recent Preliminary Inspection Report.
22. *Eligibility Narrative*: Please state how the applicant, the dam, and activities included in the project's Scope of Work meet all required eligibility criteria.
23. *Project Narrative*: Describe the Scope of Work of the project, including all proposed activities.
24. *Describe the dam deficiencies this project will positively affect*: Describe what is currently known to be deficient with the dam that causes it to not meet minimum state dam safety standards and pose an unacceptable risk to the public. If the deficiencies are not fully known, describe how the project will attempt to improve understanding of the dam's condition.
25. *Risk Reduction Measures*: Describe any risk reduction measures that have been implemented for the dam or reservoir. Examples of risk reduction measures include: significantly lowered or fully drained reservoir, functioning temporary siphons or pumps in place, procedure for routine site visits on set intervals or before/after significant rain events, conducted or have scheduled an Emergency Action Plan (EAP) exercise with local emergency managers and first responders, etc.
26. *Project Phase*: Select all that apply about the current phase of the project.
27. *Easements, Covenants, By-laws, and Encumbrances*: Please select all that apply to this dam and/or the parcels upon which the dam, reservoir, and appurtenant works are situated. If any items are selected, copies of the respective documents must be provided with the grant application.
28. *Funding categories and project cost estimate*: Provide a summary of the project costs and a breakdown by funding source: Requested Grant Funds (State Match), Non-State Funds (Recipient Match), and Value of In-Kind Services (if applicable).
29. *Source(s) of Matching Funds*: Provide the sources of the Non-State Funds (Recipient Match) and In-Kind Services that the Applicant will utilize to ensure the Recipient's Cost Share requirement is met.
30. *Description of In-Kind Contributions*: If in-kind contributions will be used for match, please provide a description of the type and nature of each contribution, the date the match was procured, its estimated value, and how that value was calculated.
31. *Engineer's Statement for Construction Projects*: For construction projects, a licensed Professional Engineer (P.E.) registered by the South Carolina Board of Registration for Engineers and Surveyors must assist with preparing this grant application. Identification, contact information, and signature of the licensed P.E. must be provided.
32. *Engineer-Identified Dam Deficiencies*: For dams without a Poor or Unsatisfactory Condition Rating, a licensed Professional Engineer (P.E.) registered by the South Carolina Board of Registration for Engineers and Surveyors must certify that the specific deficiency, the regulatory requirements the dam fails to satisfy, and what is needed to correct the deficiency outlined in this application. Identification, contact information, and signature of the licensed P.E. must be provided.
33. *Submittal Instructions*: Should be self-explanatory.
34. *Statement of Accuracy and Signature*: The Applicant and, if applicable, Applicant's Representative shall certify that all documents submitted to SCDES constituting an application for an award under the Dam Repair Assistance Grant Program has been reviewed and is true and accurate.
35. *Additional Writing Space*: If needed, additional writing space has been provided. Please refer to the enumerated application section(s) from which you are continuing the narrative.

### **Office Mechanics & Filing:**

Completed forms become agency records and must be retained in accordance with retention schedule 18880.