



**Onsite Wastewater  
Professional Soil Classifier Referral Agreement**

Date: \_\_\_\_\_

**SECTION A: Referring Department's Information**

Department's Name: South Carolina Department of Environmental Services

Mailing Address: 2600 Bull Street

City: Columbia

State: SC

Zip Code: 29201

Phone: 803.896.0733

Email: Christie.Watkins@des.sc.gov

**SECTION B: Receiving Professional Soil Classifier (PSC) and/or Company's Information**

PSC or Company's Name:

Mailing Address:

City:

State:

Zip Code:

Phone:

Email:

**SECTION C: Client Information**

Client's Name:

Mailing Address:

City:

State:

Zip Code:

Phone:

Email:

*The receiving PSC agrees to perform a soil evaluation for the purpose of a septic system permit for the client at a rate no more than three (3) times SCDES's fee of one hundred fifty dollars (\$150).*

\_\_\_\_\_  
PSC or Company Representative's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Client's Signature

\_\_\_\_\_  
Date

*Personal information provided on this form is subject to public scrutiny or release.*



## **Instructions for Completing DES 25-0011**

Title, Revision:

*Onsite Wastewater*

*Professional Soil Classifier Referral Agreement*

### **Item by Item Instructions:**

1. *Date of Agreement:* Provide the date that the agreement was completed on.
2. *SECTION A: Referring Department's Information:* This section contains information for SCDES.
3. *SECTION B: Receiving Professional Soil Classifier's Information:* This section should be completed by the contracted PSC.
4. *SECTION C: Client Information:* This section should be completed by the individual who is contracting with the PSC.
5. *Signature/Date Section:* The Client and the Professional Soil Classifier will sign and date their respective sections once an agreement has been met.
6. Once the form has been completed, signed, and an onsite wastewater (septic) application has been submitted online, please send a copy of the form to [christie.watkins@des.sc.gov](mailto:christie.watkins@des.sc.gov). The Department will upload a copy of the completed form to your online application as a record of the agreement.

### **Office Mechanics & Filing:**

In accordance with Retention Schedule 07335, Onsite Wastewater System Application and Permit Records, this form must be retained for 20 years after the date of approval for issued permits to construct, approvals to operate and related documents where the systems have been installed and approved; or 5 years after the date of issuance for issued permits to construct and related documents where the systems have not been installed unless the permit's life is extended by legislation, in which case the permit must be retained until its amended expiration date.