



SC DEPARTMENT of  
**ENVIRONMENTAL  
SERVICES**

## Equal Employment Opportunity (EEO) Certification by Proposed Prime Contractor or Subcontractor\*



SRF Project Number \_\_\_\_\_ Project Name \_\_\_\_\_

Prime Contractor Name \_\_\_\_\_ Division \_\_\_\_\_

Subcontractor Name \_\_\_\_\_

Subcontractor Address \_\_\_\_\_

### PURPOSE / INSTRUCTIONS

This certification is required pursuant to Executive Order 11246, Part II, Section 203 (b), (30 F.R. 12319-25) *for SRF equivalency projects*. Any bidder or prospective contractor, or any of their proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract whether it has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions. (For information about the EEO-1 report/survey visit <http://www.eeoc.gov/employers/eeo1survey/index.cfm>.)

Where the certification indicates that the prime or subcontractor has not filed a compliance report due under applicable instructions, such contractor shall be required to submit a compliance report.

### PRIME CONTRACTOR OR SUBCONTRACTOR CERTIFICATION

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause.  
 Yes    No (If "No" go to "Certification" and sign.)
2. Compliance Reports were required to be filed in connection with such contract or subcontract.  
 Yes    No (If "No" go to "Certification" and sign.)
3. Bidder has filed all compliance reports due under applicable instructions, including EEO-1 (SF-100).  
 Yes    No
4. If answer to item 3 is "No", please explain in detail on reverse side of this certification.

Certification: The information above is true and complete to the best of my knowledge and belief. (A willfully false statement is punishable by law – U.S. Code, Title 18, Section 1001).

\_\_\_\_\_  
Signature of Contractor/Subcontractor Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name & Title of Contractor/Subcontractor Representative

Submit by email to SCDES project manager or by mail to:  
State Revolving Fund Division, SCDES, 2600 Bull Street, Columbia, SC 29201

*\*This form is required of Prime Contractors and any Subcontractors with subcontracts valued at \$10,000 or greater.*

**REVIEW & RETENTION:** The SRF Division will use this form to document whether or not a contractor has submitted EEO Compliance Reports. The form will be kept in the DBE/EEO file for the named project and will be retained for three years following the final SRF disbursement to the project's Sponsor - per Retention Schedule 15795.