



FR 4000059766
Vendor# 7000115122
Pawmetto Lifeline
Proviso 118.20 (88) (g)

GRANT AGREEMENT

BETWEEN

SOUTH CAROLINA DEPARTMENT OF ENVIRONMENTAL SERVICES

AND

Pawmetto Lifeline

This Agreement by and between the South Carolina Department of Environmental Services (SCDES) and Pawmetto Lifeline (Recipient) existing under the laws of South Carolina, is to provide for the distribution of funds \$250,000 (the Funds) appropriated in 2024 Act 226, Part IB, Section 118.20 (88)(g).

The parties agree as follows:

A. STATEMENT OF PURPOSE:

The purpose of the agreement is to provide funding to the Recipient, in support of Car-A-Van Veterinary Services. This agreement furthers SCDES's statutory mission as authorized in South Carolina Code Section 118.20 (88)(g) and serves the public purpose of providing integral veterinary services.

B. SCOPE OF SERVICES:

The Recipient shall utilize the funds for the activities and services outlined and approved in supporting documents and the attached Exhibit 1 as completed with supporting documents, which will be incorporated into the Agreement upon acceptance under Paragraph D.

C. TERM:

This Agreement shall be effective upon signature, calendar year 2024 and shall terminate on June 30, 2025. Recipient's obligations under this Agreement shall survive termination.

D. PAYMENT:

1. Recipient shall submit a written request for payment not to exceed \$250,000 and shall include with the request the information on the attached Exhibit I, including the following as required by Proviso 118.20 and SCDES:
 - a. An accounting of how the Funds will be spent (Planned Expenditure Summary)

- b. Goals to be accomplished, and
 - c. Proposed measures to evaluate success in implementing and meeting goals.
2. Upon acceptance by SCDES, the request for payment will be incorporated into and made part of this Agreement.
 3. Recipient must register with SCEIS as a vendor and provide vendor information on the request for payment.
 4. Payment is contingent on SCDES receipt of Funds.
 5. Upon receipt and review and approval of the Planned Expenditure Summary, Funds Budget, and financial statements, SCDES will transmit the funds to Recipient by check delivered to:

Denise Wilkinson, CEO
1275 Bower Parkway
Columbia, SC, 29212
(803) 606-4149
dwilkinson@pawmettolifeline.org

6. Source of Funds: State funds made available in the FY2025 Appropriations Act from 118.20 as a one-time distribution per legislative direction, effective July 1, 2024. SCDES's Point of Contact for financial information regarding payments made under this Agreement:

Chris Wimberly
Finance & Operations
SCDES
2600 Bull Street
Columbia, South Carolina, 29201

E. REPORTING REQUIREMENTS:

1. By June 30th, 2025, Recipient shall submit to SCDES a report containing a detailed accounting of its use of the Funds, the services completed, and the outcome measures used to determine the success of the stated goals in sufficient detail for SCDES to determine Recipient's compliance with the Scope of Services set forth in Paragraph B above. See Exhibit II (Quarterly Expenditure Report) and expected completion date by which it anticipates all funds will be spent. Recipient shall also submit a final report with this information if the project is not completed or the Funds have not been spent by June 30, 2025, Recipient shall include in its report an explanation why the Funds have not been spent or the project is not complete and an expected completion date by which it anticipates all funds will have been spent. Recipient shall also submit a final report with this information within 90 days after project completion or exhaustion of Funds.

2. Recipient shall submit to SCDES by June 30, 2025, a detailed statement explaining the nature and function of its organization as well as a detailed statement explaining the use that was made of the funds using the attached template(s).

3. Recipient will allow the State Auditor to audit or cause to be audited to funds.

F. PREVENTING AND REPORTING FRAUD, WASTE AND ABUSE:

a. SCDES has procedures and policies concerning the prevention and reporting of fraud, waste and abuse (FWA) in agency-funded programs, including but not limited to those funded by federal grants. No agency employee, agent, or Recipient shall direct, participate in, approve, or tolerate any violation of federal or State laws regarding FWA in government programs.

b. Federal law prohibits any person or company from knowingly submitting false or fraudulent claims or statements to a federally funded program, including false claims for payment or conspiracy to get such a claim approved or paid. The False Claims Act, 31 U.S.C. §3729-3733, and other “whistleblower” statutes include remedies for employees who are retaliated against in their employment for reporting violations of the Act or for reporting fraud, waste, abuse, or violations of law in connection with federal grant agreements or grants, or danger to public health or safety. Under State law, persons may be criminally prosecuted for false claims made for insurance fraud, or for using a computer in a fraud scheme or to obtain money or services by false representations.

c. If Recipient or Recipient’s agents or employees have reason to suspect FWA in SCDES programs, this information should be reported in confidence to SCDES. A report may be made by writing to the Office of Internal Audits, SCDES, 2600 Bull Street, Columbia, SC 29201; or by calling the SCDES Fraud, Waste and Abuse Hotline at 803-898-7533 accessing the OIA Intranet Website, or sending an email to fraud.hotline@des.sc.gov. Recipient is required to inform Recipient’s employees of the existence of SCDES’s policy prohibiting FWA and the procedures for reporting FWA to the agency. Recipient must also inform recipient’s employees, in writing, of their rights and remedies under 41 U.S.C. §4712 concerning reporting FWA or violations of law in connection with federal contracts or grants, or danger to public health or safety, in the predominant native language of the workforce.

G. USE OF FUNDS; AUDITS:

Recipient will not use, expend, or allow use or expenditure of the Funds for any purpose not authorized in and consistent with this Agreement. Unexpended funds distributed pursuant to this Agreement may be carried forward to succeeding fiscal years and expended for the same purposes. Recipient shall continue the reporting and monitoring required under this Agreement until all Funds are spent.

H. RETURN OF FUNDS: The State of South Carolina reserves the right to all remedies available to it under law for the enforcement of this Agreement including but not limited to the right to demand repayment of any Funds that remain unused at completion of the project or that were used for purposes not authorized in this Agreement.

- I. NON-DISCRIMINATION:
No person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in relation to activities carried out under this Contract on the grounds of race, religion, color, sex, age, national origin, disability, veteran status, pregnancy, gender identity, sexual orientation, or any other basis prohibited by law. This includes the provision of language assistance services to individuals of limited English proficiency eligible for services provided by SCDES.
- Recipients that administer or provide SCDES programs, activities, and services are required to adopt policies and procedures that ensure individuals with disabilities are provided with an equal opportunity to participate and equally effective communication when accessing any SCDES funded programs, activities, and services.
- J. COMPLIANCE REPORTS: Recipient must provide quarterly compliance reports within fifteen days after the end of each quarter outlining the status of the project, compliance with the scope of services, and documentation of expenditures to the proper program area of SCDES. Recipient is subject to site visits from SCDES to monitor compliance.
- K. RECORDKEEPING: Recipient shall create and maintain adequate records to document all matters covered by this Agreement. Recipient shall retain all such records for three (3) years or other longer period required by law after termination, cancellation, or expiration of the Agreement or after final expenditure of Funds, whichever is later, and make records available for inspection, copying, and audit by SCDES or other authorized agent of the State. If any litigation, claim, or audit has begun but is not completed or if audit findings have not been resolved at the end of the retention period, the records shall be retained until all litigation, claims, or audit findings involving the Funds have been resolved.
- L. REVISIONS OF LAW: The provisions of the Agreement are subject to revision of state or federal statutes and regulations and requirements governing.
- M. PUBLIC INFORMATION: All information relating to distribution and use of the Funds, including all reports and documentation submitted to SCDES under this Agreement, is subject to public disclosure under the South Carolina Freedom of Information Act and may be published on SCDES's internet web site.
- N. ATTACHMENTS: Attachments to this Agreement are incorporated into and made part of this Agreement.

The parties to this Grant Agreement hereby agree to any and all provisions of the Grant Agreement as stated above.

SOUTH CAROLINA DEPARTMENT OF ENVIRONMENTAL SERVICES

RECIPIENT NAME

BY: Chris Wimberly
Chris Wimberly
Chief Financial Officer

BY: Denise D. Wilkinson
Denise Wilkinson
CEO

DATE: 12/3/24

DATE: 12/03/24

MAILING ADDRESS:
SCDES – Finance & Operations
2600 Bull Street
Columbia, SC 29201
Phone: 803-898-1230

MAILING ADDRESS:
1275 Bower Parkway
Columbia, SC 29212
Phone: (803) 606-4149
Email: dwilkinson@pawmettolifeline.org

REMITTANCE ADDRESS: (if applicable)

TAX/EMPLOYER ID # 56-2146419

TYPE OF ENTITY (check one):

- Corporation
- LLC
- Partnership
- Nonprofit organization
- Government agency or political subdivision – specify State if not SC:

Other Governmental body (specify)

- Individual/sole proprietor
- Other (specify)

If a corporation or LLC:

State of incorporation/organization:

South Carolina

Registered agent and address in South Carolina:

Alice S Moore

1416 Laurel St

Columbia, SC 29201

SCDLLR or other license #

THIS AGREEMENT IS NOT OFFICIAL AND BINDING UNTIL SIGNED BY THE SCDES CONTRACTS
MANAGER.

Francine Miller

Francine Miller
SCDES Contracts Manager

DATE: 12/19/24

Exhibit 1: Information Required for State Funding

Name of Organization: Pawmetto Lifeline

Mailing Address of Organization: 1275 Bower Parkway, Columbia, SC 29212

Phone: (803) 465-9193

Email: Dwilkinson@pawmettolifeline.org

Remittance Address: (if applicable)

Tax/Employer ID#: 56-2146419

SCEIS Vendor ID#:

Type of Entity: Nonprofit Organization

Registered agent and address in South Carolina: Alice Moore, 1416 Laurel St. Columbia, SC 29201

Provide an accounting of how the state funds will be spent: Veterinary costs for mobile vaccine vans.

What goals will be accomplished? Retaining veterinarians for the mobile vaccine program to pets in SC.

Proposed measures to evaluate success in implementing and meeting the goals:
Number of vans operated per day per weekend.

How will the proposed funds benefit the taxpayers of South Carolina? The Rabies Control Act requires a veterinarian to be on each van to provide direct supervision for the administration of the rabies vaccination. These funds will allow us to pay vets to work on the vans so pets throughout SC can get the state required rabies vaccination.

Provide a copy of the adopted budget for the current fiscal year. Please see attached.

Provide a copy of the organization's most recent operating financial statement. Please see attached.

Exhibit II. Expenditure Report Due June 30th. If all funds are not spent by June 30, 2025, then quarterly reports with updated status are required until all funds are fully expended.

Amount Received	Spent to Date	Status Summary	Project Goal	Measure(s)

802 Care-A-Van

2024 Budget

Ordinary Income/Expense

Income

3030 · Care-A-Van Income	2,029,305.12
3060 · General Contributions	8,280.23

Total Income

 2,037,585.35

Gross Profit

 2,037,585.35

Expense

4000 · Advertising/Marketing	624.95
4010 · Animal/Facility Equip & Supply	3,275.10
4020 · Automobile Insurance	8,938.34
4030 · Automobile Operating Expense	40,726.45
4040 · Bank Fees	29,242.46
4080 · Contract Labor	254,394.31
4085 · Pharmacy Contractual Services	92,154.10
4140 · Equipment Rental	2,248.08
4160 · Food/Refreshments	715.53
4170 · Gas & Electric	10,450.38
4230 · General/Misc Expense	233.23
4250 · Health Insurance	23,310.94
4252 · Vision Insurance	0.00
4255 · Supplemental Insurance	
4255.1 · Colonial Life	0.00
4255.2 · Legal Shield	0.00
4255.3 · Short Term Disability	337.19
Total 4255 · Supplemental Insurance	327.37
4430 · Medications	5,348.44
4432 · Medical Supplies	37,800.13
4434 · Prevention	485,897.17
4436 · Vaccines	106,391.88
4440 · Office Supplies	3,248.53
4450 · Payroll	332,742.93
4460 · Payroll Taxes	23,932.85
4470 · Personnel/Staff Recruitment	168.92
4480 · Personnel/Staff Supplies	282.82
4500 · Printing/Production	20,811.67
4520 · Professional Fees - Accounting	7,233.69
4550 · Property Taxes	3,600.83
4560 · Repairs and Maintenance	14,394.32
4565 · Sales Tax on Inventory	11,458.39
4570 · Software Maintenance	5,367.03
4580 · Telephone	3,200.82
4600 · Travel - General	101.97
4650 · Online/Data Management	3,565.47
4660 · Workers Comp Insurance	4,425.91
4680 · Water	1,202.01

Total Expense

 1,537,817.02

Net Ordinary Income

 499,768.33

Pawmetto Lifeline
Profit & Loss by Job
January through September 2024

Accrual Basis

	802 Care-A-Van (PL)	Total PL	TOTAL
Ordinary Income/Expense			
Income			
3030 · Care-A-Van Income	1,870,200.31	1,870,200.31	1,870,200.31
3060 · General Contributions	7,720.91	7,720.91	7,720.91
Total Income	<u>1,877,921.22</u>	<u>1,877,921.22</u>	<u>1,877,921.22</u>
Gross Profit	1,877,921.22	1,877,921.22	1,877,921.22
Expense			
4000 · Advertising/Marketing	8,004.10	8,004.10	8,004.10
4010 · Animal/Facility Equip & Supply	3,119.12	3,119.12	3,119.12
4030 · Automobile Operating Expense	15,945.36	15,945.36	15,945.36
4080 · Contract Labor	100,686.05	100,686.05	100,686.05
4085 · Pharmacy Contractual Services	74,850.00	74,850.00	74,850.00
4160 · Food/Refreshments	963.70	963.70	963.70
4230 · General/Misc Expense	396.71	396.71	396.71
4250 · Health Insurance	12,118.99	12,118.99	12,118.99
4252 · Vision Insurance	27.52	27.52	27.52
4255 · Supplemental Insurance			
4255.3 · Short Term Disability	902.95	902.95	902.95
Total 4255 · Supplemental Insurance	<u>902.95</u>	<u>902.95</u>	<u>902.95</u>
4425 · Medical Expenses	191.82	191.82	191.82
4430 · Medications	2,745.52	2,745.52	2,745.52
4432 · Medical Supplies	32,587.51	32,587.51	32,587.51
4434 · Prevention	396,649.95	396,649.95	396,649.95
4436 · Vaccines	117,998.70	117,998.70	117,998.70
4440 · Office Supplies	1,146.60	1,146.60	1,146.60
4450 · Payroll	259,467.85	259,467.85	259,467.85
4460 · Payroll Taxes	19,989.00	19,989.00	19,989.00
4466.2 · Payroll SIMPLE IRA PLL	131.07	131.07	131.07
4470 · Personnel/Staff Recruitment	96.00	96.00	96.00
4480 · Personnel/Staff Supplies	1,459.84	1,459.84	1,459.84
4490 · Postage/Delivery	243.33	243.33	243.33
4500 · Printing/Production	7,560.66	7,560.66	7,560.66
4550 · Property Taxes	1,528.70	1,528.70	1,528.70
4560 · Repairs and Maintenance	10,755.57	10,755.57	10,755.57
4565 · Sales Tax on Inventory	12,011.06	12,011.06	12,011.06
4570 · Software Maintenance	899.70	899.70	899.70
4580 · Telephone	960.47	960.47	960.47
4600 · Travel - General	413.12	413.12	413.12
4650 · Online/Data Management	1,937.82	1,937.82	1,937.82
Total Expense	<u>1,085,788.79</u>	<u>1,085,788.79</u>	<u>1,085,788.79</u>
Net Ordinary Income	<u>792,132.43</u>	<u>792,132.43</u>	<u>792,132.43</u>
Net Income	<u><u>792,132.43</u></u>	<u><u>792,132.43</u></u>	<u><u>792,132.43</u></u>



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information	
Amount	Purpose
\$250,000.00	Veterinary Services

State Agency Providing the Contribution
SCDES

Organization Information	
Entity Name	Pawmetto Lifeline Inc
Address	1275 Bower Parkway
City/State/Zip	Columbia, SC 29212
Website	https://pawmettolifeline.org
Tax ID#	56-2146419
Entity Type	Corporation (non-profit)

Organization Contact Information	
Contact Name	Denise Wilkinson
Position/Title	CEO
Telephone	803-465
Email	dwilkinson@pawmettolifeline.org

Plan/Accounting of how these funds will be spent:	
Description	Budget
To assist in covering the costs of veterinary services	\$250,000
	Allocate monthly vet payroll expenses
Grand Total	\$0.00

Please explain how these funds will be used to provide a public benefit:

To assist in covering the costs of veterinary services at our Care-A-Van mobile clinics. Care-A-Van is a mobile vaccine service designated to provide pet owners with convenient access to low-cost and products to keep their dogs and cats healthy. Care-a-van also provides heartworm testing, microchipping and flea, tick, and heartworm prevention.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Alexander Wilkerson
Organization Signature

CEO
Title

Denise Wilkinson
Printed Name

10/25/2024
Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Myra C. Reece
Agency Head Signature

10-30-2024
Date

Myra C. Reece
Printed Name

Control Objects Data: Annual Values

FM Area	SC01 (USD)	Grant	NOT RELEVANT
Fiscal Year	2025	Fund	10050025
Control Ledger	9H	Funds Center	P500X02511
		Commitment Item	561000
		Functional Area	P500X2511
		Funded Program	9811.680000X000



Hierarchy of Control Objects - Budget Addresses - Posting ...	Consumable ...	Consumed Amt	Available Amt
▶ 9811.680000X000	250,000.00	0.00	250,000.00

- (88) P500 - Department of Environmental Services
- (a) Clarendon County - Newman Branch Swamp Clearing \$ 950,000;
 - (b) Daufuskie Marsh Tacky Society - Land Improvement and Infrastructure \$ 20,000;
 - (c) Easley Combined Utilities - Upper Saluda Watershed Restoration \$ 2,200,000;
 - (d) Grand Strand Humane Society \$ 2,000,000;
 - (e) James Island Public Service District - Environmental Mitigation \$ 500,000;
 - (f) Kind Keeper - No-Kill Animal Shelter \$ 300,000;
 - (g) Pawmetto Lifeline - Veterinary Services \$ 250,000;
 - (h) PFAS Pilot Program \$ 900,000;



Chris Wimberly
Finance & Operations
2600 Bull St.
Columbia, SC 29201

12/17/2024

To whom it may concern,

SCDES has multiple proviso distributions that are due to various entities. Every year, entities receive funds from the Legislature through proviso section 118. These funds are required for specific projects.

Pawmetto Lifeline has submitted all required documentation for their appropriated project, Veterinary Services.

We respectfully ask that you process these as z-special so that we can release payment as required to this vendor immediately after the processed distribution invoices are audited and approved by State CGO.

If you need additional detail or have questions or concerns regarding these invoices, please do not hesitate to reach out to Vasa Cate at Vasa.Cate@des.sc.gov.

Thank you,

A handwritten signature in green ink, appearing to read "Chris Wimberly".

Chris Wimberly

Chief Financial Officer