



# Asbestos – Abatement Personnel License Individual New

ePermitting

South Carolina Department of Health and Environmental Control  
Healthy People. Healthy Communities.

# Course Objective

The purpose of this training is for users to learn how to submit Abatement Personnel License applications in ePermitting.

This is your home screen. To submit an application, click on 'Start New Form'.

**dhec** ePermitting DHEC Online Services

John Doe

## Getting Started

SC ePermitting is a one-stop portal for submitting permit applications and service requests to South Carolina Department of Health and Environmental Control.

**If you received a letter with a verification code**

Enter in the code you received to have your user account associated with the site, person or organization you represent.

Enter Verification Code

### Add a Site/Person/Organization to your account

In order to get started, you'll need to link your account to a regulated business entity (a site, person or organization), or create one if it's not yet in the ePermitting system.

Add a Site/Person/Organization

### Need Help?

Use the Help link icon in the top right corner of any page to view screen-specific help. If you still need assistance, [Contact Us](#) for additional support options.

To locate the form you need, you can enter the form name, a description of the form, or choose the correct the program area. Choosing the Air -Asbestos Program area will return only Asbestos forms. We will explore the Abatement License Application Individual – New application.

The screenshot shows the 'Start a New Form' interface on the DHEC ePermitting website. The top navigation bar includes the DHEC logo, 'ePermitting', 'DHEC Online Services', and a user profile for 'John Doe'. A blue banner at the top right says 'Find and submit a new application or service request from this screen.' The main content area is a table with columns for 'Form Name', 'Form Description', and 'Program Area'. The 'Program Area' dropdown menu is highlighted with a red circle and set to 'Air - Asbestos'. The table lists various asbestos-related forms, each with a 'Begin Submission' button.

Form Name	Form Description	Program Area	
Asbestos - Abatement License Application (Contractor) - New	This is the application for a Contractor Abatement License to be issued to an Organization (not an individual).	Air - Asbestos	Begin Submission
Asbestos - Abatement License Application (Individual) - New	This is the application for a new Abatement License to be issued to an individual person.	Air - Asbestos	Begin Submission
Asbestos - Application for Instructor Approval	Application for Instructor Approval	Air - Asbestos	Begin Submission
Asbestos - Application for Training Course Approval - New	This is the application for new Training Course approval for a company.	Air - Asbestos	Begin Submission
Asbestos - Application Form for Group License - New	Application Form for Asbestos Group License	Air - Asbestos	Begin Submission
Asbestos - Project Application - Abatement License New	This application is used to notify renovation/abatement projects.	Air - Asbestos	Begin Submission
Asbestos - Project Application - Demolition License New	This application is used to notify regulated demolition projects.	Air - Asbestos	Begin Submission
Asbestos - Quarterly Report	Quarterly Report	Air - Asbestos	Begin Submission
Asbestos - Temporary Storage Containment Area License Application - New	This form is an application for a new Temporary Storage Containment Area License.	Air - Asbestos	Begin Submission

Fill in the person's name and click 'Begin Submission'.

The screenshot displays the DHEC ePermitting interface. At the top, there is a navigation bar with links for Home, About, Contact, Sign Out, and scdhec.gov Home. Below this, the 'ePermitting' and 'DHEC Online Services' headers are visible, along with a user profile for 'John Doe'. The main content area is titled 'Start a New Form' and contains a table of various application forms. A modal dialog box titled 'Select Person' is overlaid on the table, containing the following text: 'Please provide a name for the Person before beginning your submission.' Below this is a text input field labeled 'New Person Name' with 'John Doe' entered. At the bottom of the modal are two buttons: 'Cancel' and 'Begin Submission'. A red arrow points to the 'Begin Submission' button. The background table lists forms such as 'Asbestos - Abatement (Contractor) - New', 'Asbestos - Abatement (Individual) - New', 'Asbestos - Application for Instructor Approval', 'Asbestos - Application for Training Course Approval - New', 'Asbestos - Application Form for Group License - New', 'Asbestos - Project Application - Abatement License New', 'Asbestos - Project Application - Demolition License New', 'Asbestos - Quarterly Report', and 'Asbestos - Temporary Storage Containment Area License Application - New'. Each row includes a 'Program Area' dropdown set to 'Air - Asbestos' and a 'Begin Submission' button.

Form Name	Description	Program Area	Action
Asbestos - Abatement (Contractor) - New		Air - Asbestos	Begin Submission
Asbestos - Abatement (Individual) - New		Air - Asbestos	Begin Submission
Asbestos - Application for Instructor Approval	Application for Instructor Approval	Air - Asbestos	Begin Submission
Asbestos - Application for Training Course Approval - New	This is the application for new Training Course approval for a company.	Air - Asbestos	Begin Submission
Asbestos - Application Form for Group License - New	Application Form for Asbestos Group License	Air - Asbestos	Begin Submission
Asbestos - Project Application - Abatement License New	This application is used to notify renovation/abatement projects.	Air - Asbestos	Begin Submission
Asbestos - Project Application - Demolition License New	This application is used to notify regulated demolition projects.	Air - Asbestos	Begin Submission
Asbestos - Quarterly Report	Quarterly Report	Air - Asbestos	Begin Submission
Asbestos - Temporary Storage Containment Area License Application - New	This form is an application for a new Temporary Storage Containment Area License.	Air - Asbestos	Begin Submission

The form will appear. You can verify this by looking at the title of the form at the top. The form has instructions and contact information for the Asbestos program and the Department of Health and Environmental Control (DHEC). Click 'Begin Form Entry' to start the form electronically. **Tip:** Click 'Print Blank Form' to fill out the form on paper.



## Asbestos - Abatement License Application (Individual) - New

VERSION 1.1

### INSTRUCTIONS

- Use one application per applicant.
- Do not mail cash.
- All training certificates must be original certificates and have at least the last 4 digits of your social security number.
- No license will be issued until licensing fee has been paid.
- It is the responsibility of the individual to be aware of when retraining and/or reaccreditation is required. This agency will not notify individuals regarding expiration dates.
- Submit a color passport style photo.



Begin Form Entry



Print Blank Form

### CONTACT INFORMATION

#### Main Address

Asbestos Section  
SC Department of Health and Environmental  
Control  
2600 Bull St  
Columbia, SC 29201

#### Billing Address

SC DHEC  
Bureau of Financial Management  
PO Box 100103  
Columbia, SC 29202-3103


### CONTACTS

Phone : 803-898-4289

### ADDITIONAL LINKS

[Asbestos Resources](#)

This form has five sections which are laid out on the left side of the screen. Any question that has a red '\*' next to it is required and MUST be answered. On the right at the top of the form, there is a 'Save Progress' button to save your work. Underneath that button, is the 'Clear Section' button that will remove information from an entire section if needed. The first section of the form is 'Applicant Information'. Choose the type of license you are applying for, you can select multiple licenses if applicable. Fill out your full name, phone number, email, mailing address, and social security number.

 ePermitting DHEC Online Services


EXIT FORM to Home

### Asbestos - Abatement License Application (Individual) - New <sup>?</sup>

Submission HNY-FYES-9QSED Revision 1 Form Version 1.1

Calculated Fee  
Computed at Payment

Last saved a minute ago

 SAVE PROGRESS

- Applicant Information
- Training Certificate
- Fees
- Review
- Certify & Submit

## Applicant Information

Section Auto-fill ▼ CLEAR SECTION

Provide valid contact information for the applicant.

This contact will become the Permittee of the issued permit should this application be approved.

**\* Type of License**

<input type="checkbox"/> Consultant/Building Inspector	<input type="checkbox"/> Consultant/Management Planner
<input type="checkbox"/> Consultant/Project Designer	<input type="checkbox"/> Air Sampler
<input type="checkbox"/> Supervisor	<input type="checkbox"/> Worker

### Applicant

Name Auto-fill ▼

NAME

Prefix <span>▼</span>	First Name
Middle Name	Last Name
	Doe

PHONE NUMBER

Phone Type <span>▼</span>	Phone Number	Ext.
Business	803-555-0230	

ADD PHONE

Lastly upload a passport sized color photo of yourself.  
Click 'Next Section' at the bottom of the page to proceed.

### Asbestos - Abatement License Application (Individual) - New ?

Submission HNY-FYES-9QSED Revision 1 Form Version 1.1

Calculated Fee  
Computed at Payment

Last saved a minute ago

 SAVE PROGRESS

EXIT FORM  
to Home

● Applicant Information

○ Training Certificate

○ Fees

○ Review

○ Certify & Submit

Address Line 2

\* City

State/Area

SC

\* Postal Code

VALIDATE ADDRESS

Social Security Number

\*

\* Upload a color passport style photo

Please be aware that files exceeding 500 MB in size are not allowed

Drop files here to upload



OR

CHOOSE FILE

Comment



NEXT SECTION  
Training Certificate



The next section is 'Training Certificate' which lists the DHEC address where you must submit the original copy of your certificate. Please be advised that your application will not be complete if you do not submit your certificate to DHEC.

The screenshot shows the DHEC ePermitting interface. At the top, there is a blue header with the DHEC logo, 'ePermitting', and 'DHEC Online Services'. Below this is a navigation bar with a back button labeled 'EXIT FORM to Home', the title 'Asbestos - Abatement License Application (Individual) - New' with a help icon, a 'Calculated Fee Computed at Payment' badge, and a 'Last saved a minute ago' timestamp with a 'SAVE PROGRESS' button. A left sidebar contains a progress indicator with four steps: 'Applicant Information' (checked), 'Training Certificate' (selected), 'Fees', 'Review', and 'Certify & Submit'. The main content area is titled 'Training Certificate' and includes a 'CLEAR SECTION' button. The text instructs the user to send original training certificates to the Asbestos Section at 2600 Bull Street, Columbia, SC 29201. A red arrow points to this address. A warning states that the application will not be fully processed if the certificate is not submitted to DHEC. At the bottom, there is a 'NEXT SECTION Fees' button.

**Applicant Information**

**Training Certificate**

**Fees**

**Review**

**Certify & Submit**

**Asbestos - Abatement License Application (Individual) - New** ?

Submission HNX-ZPSD-SRB14 Revision 1 Form Version 1.1

Calculated Fee  
Computed at Payment

Last saved a minute ago

**SAVE PROGRESS**

**PREVIOUS SECTION**  
Applicant Information

**Training Certificate**

**CLEAR SECTION**

For your application to be complete, you must send all original training certificates (with the last four of your SSN) to:

Asbestos Section  
2600 Bull Street  
Columbia, SC 29201

Please be advised that your application will not be fully processed if your certificate is not submitted to DHEC.

Please acknowledge that you must mail your original certificate(s).

Yes

**NEXT SECTION**  
Fees

Next is the 'Fee' section which automatically applies the fees for the appropriate type of license selected. If you have selected multiple licenses, the fee amount will contain the total for all.

Home About Contact scdhec.gov Home

dhec ePermitting DHEC Online Services

EXIT FORM to Home

**Asbestos - Abatement License Application (Individual) - New** ?  
Submission HNX-YVWH-9TX47 Revision 1 Form Version 1.0

Calculated Fee  
Computed at Payment

Last saved a few seconds ago  
SAVE PROGRESS

PREVIOUS SECTION  
Training Certificate

**Fees** CLEAR SECTION

The fee below was calculated using the following:

- Consultant/Building Inspector - \$100.00
- Consultant/Management Planner - \$100.00
- Consultant/Project Designer - \$100.00
- Air Sampler - \$100.00
- Supervisor - \$50.00
- Worker - \$10.00

Fee Amount  
50

NEXT SECTION  
Review

Applicant Information

Training Certificate

Fees

Review

Certify & Submit

This is the 'Review' section where you must review, correct and make changes to the application before submitting it. You also have an opportunity to print a copy of the form. You must scroll through and review the entire form before moving to the next section.

Home About Contact scdhec.gov Home

dhec ePermitting DHEC Online Services

EXIT FORM to Home

**Asbestos - Abatement License Application (Individual) - New** ?  
Submission HNX-YVWH-9TX47 Revision 1 Form Version 1.0

Calculated Fee  
Computed at Payment

Last saved a few seconds ago  
 SAVE PROGRESS

Applicant Information  
Training Certificate  
Fees  
**Review**  
Certify & Submit

PREVIOUS SECTION  
Fees

## Review

This step allows you to review the form to confirm the form is populated completely and accurately, prior to certification and submission.

### APPLICANT INFORMATION

Provide valid contact information for the applicant.  
This contact will become the Permittee of the issued permit should this application be approved.

**Type of License**  
Supervisor

**Applicant**

Name	
<b>Prefix</b>	<b>First Name</b>
Mr.	John
<b>Middle Name</b>	<b>Last Name</b>
Emerson	Doe

**Phone Number**

This is the 'Certify and Submit' section. Please read through this section before submitting the form. Once you are ready, click the 'Submit Form' button to submit the form to DHEC. You can also click the 'Save and Exit' button if needed.

The screenshot shows the DHEC online services interface. At the top right, there are links for Home, About, Contact, and scdhec.gov Home. The main header includes the DHEC logo, ePermitting, and DHEC Online Services. The page title is "Asbestos - Abatement License Application (Individual) - New" with a help icon. Below the title, it shows "Submission HNX-YVWH-9TX47", "Revision 1", and "Form Version 1.0". A "Calculated Fee Computed at Payment" button is visible. A "SAVE PROGRESS" button is also present, with a note "Last saved a few seconds ago".

On the left side, there is a navigation menu with the following items: "EXIT FORM to Home", "Applicant Information", "Training Certificate", "Fees", "Review", and "Certify & Submit" (which is highlighted).

The main content area is titled "PREVIOUS SECTION Review" and "Certify & Submit". The "Certify & Submit" section contains the following text:

This step allows you to certify the form as complete and accurate and to submit the form to DHEC for review and processing.

At the time of submission, it will be transmitted to DHEC and it will become part of the public record.

I hereby acknowledge that I have read and understand this application and hereby swear of affirm that the content of this application are true and correct to the best of my belief and knowledge. I acknowledge that I will be subject to the penalties for perjury for false statements contained in this application. I also acknowledge that my social security number will be subject to verification.

At the bottom, there are two buttons: "FINALIZE SUBMISSION Submit Form" and "FINISH LATER Save and Exit".

This screen verifies that your application has been received by DHEC. At this time, your payment is required. You have the option of paying your fees online or by mail. Please see the Paying Invoices Online or by Mail training(s) for assistance.

## Submission Received

### Asbestos - Abatement License Application (Individual) - New

AWAITING PAYMENT

03/02/2020 Submission HNX-YVWH-9TX47 Revision 1 Form Version 1.0

Your submission was successfully submitted. It is recommended that you print and retain a copy of your submission receipt for this transaction using the [Print Confirmation](#) feature.

### Payment Required to Complete Submission

Payment must be received before your submission can be processed.


#### Submission Fees

Fee ..... \$50.00

Total Due **\$50.00**

Pay Online

Pay by Mail

 FINALIZE SUBMISSION  
Submit Form

 FINISH LATER  
Save and Exit



South Carolina Department of Health and Environmental Control  
Healthy People. Healthy Communities.

# CONTACT US

[ePermittinghelp@dhec.sc.gov](mailto:ePermittinghelp@dhec.sc.gov)

## Stay Connected

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